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Some of the features of Microsoft Word version 5.0 are available only if you are running Apple System 7 or a later version on your Macintosh. In addition, you use some standard Macintosh commands such as Open and Save a little differently from their use in earlier versions of the Apple System. For information on features that are unique to System 7, see Appendix A, "Using Word with System 7."

Icons and Other Screen Elements

Depending on what version of the System you are using, certain elements like icons, scroll bars, and dialog boxes may look different. Art in this manual was created using System 7. Procedures are not affected by these differences.

Symbols and Conventions

The Word documentation uses a few special symbols and conventions.

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